



August 10, 2020

Dear Alice Drive Family,

I would like to take this opportunity to welcome you and your child to Alice Drive Elementary for the 2020-2021 school year. I hope your family had a wonderful and relaxing summer. This school year brings with it some challenges with our new normal. Sumter, unfortunately, remains a high risk community based on data from SC DHEC. The Board of Trustees approved at their meeting on Monday, July 19, to start school on August 28, 2020 in a virtual setting. The executive staff will re-evaluate our status every thirty days in accordance with CDC/DHEC guidelines and will subsequently phase into a hybrid model once it is safe to do so. **Our first day of school will be Friday, August 28<sup>th</sup>, for kindergarten – fifth grade. Preschool will begin on Friday, September 4<sup>th</sup>.**

In order to help you feel prepared for the beginning of school, please review the following items:

- **Orientation:** Student and Parent Orientation will be held Friday, August 21<sup>st</sup> through Thursday, August 27<sup>th</sup> at designated times (Please see the back of this letter). Your child's teacher will reach out to you to introduce themselves and for your scheduled orientation time. In order to maintain safe conditions in our building, we will not have more than two classes scheduled at a time. We ask that everyone wear a mask and practice social distancing while attending. We are limiting our orientation to one parent per child. During the orientation our teachers will share information on Google Classroom, their parent communication app, eLearning expectations, and other important information. In addition, we will distribute Chromebooks and textbooks during this time. If your child already has a district issued Chromebook, please bring it with a full charge to the orientation. Please use the parking lot behind the cafeteria and stay in your car until you are invited in for your session.
- **School Day:** Even though we will begin school virtually, we have designated school hours for each day. Our school hours are from 7:30 a.m. until 2:15 p.m. We encourage you to set up a place in your home for your child to complete their work and attend live class sessions.
- **Meals: Breakfast and lunch are free for all students.** The district will provide meals through pick up hubs. Please see the district website for more information.
- **ADE Parent University:** Our Instructional team will post a PowerPoint presentation with beneficial information for all of our new parents at ADE. Please go to <http://ade.sumterschools.net> to view the PowerPoint after Monday, August 24<sup>th</sup>.
- **Office Hours:** Our main office will be open daily from 7:00 a.m. -3:30 p.m.
- **Communication:** Each Sunday evening we have an automated call for events for our school. Please make sure we have an up to date home phone number on file so that you will receive these calls.

Please visit our website at <http://ade.sumterschools.net> or our Facebook page for updated back to school information. We look forward to another great year! If you have any questions or concerns, please feel free to call me at (803)775-0857. Enjoy the rest of your summer.

Sincerely,

Suzanna C. Foley  
Principal

## Face to Face Orientation Schedule

|   | CAFETERIA          |            | Multi-Purpose Room |                |
|---|--------------------|------------|--------------------|----------------|
| <b>Friday<br/>August 21<br/>Fifth Grade</b>                     | 8:00 - 9:30 a.m.   | Johnston   | 8:15 - 9:45 a.m.   | Bryant         |
|   | 10:00 – 11:30 a.m. | Shirah     | 10:15 - 11:45 a.m. | Dixon          |
|   | 12:00 – 1:30 p.m.  | Smith      |                    |                |
|   | 2:00 – 3:30 p.m.   | Dreher     |                    |                |
| <b>Monday<br/>August 24<br/>K-5 &amp; First Grade</b>           | 10:00 – 11:30 a.m. | Caines     | 10:15 - 11:45 a.m. | Joye           |
|   | 12:00 – 1:30 p.m.  | Coleman    | 12:15 - 1:45 p.m.  | Wescott        |
|   | 2:00 – 3:30 p.m.   | Frye       | 2:15 - 3:45 p.m.   | Cox            |
| <b>Tuesday<br/>August 25<br/>First &amp; Second Grade</b>       | 8:00 - 9:30 a.m.   | Williamson | 8:15 - 9:45 a.m.   | Geddings       |
|   | 10:00 – 11:30 a.m. | Lyles      | 10:15 - 11:45 a.m. | DeVine (Gratz) |
|   | 12:00 – 1:30 p.m.  | Ferguson   | 12:15 - 1:45 p.m.  | Jackson        |
|   | 2:00 – 3:30 p.m.   | Ferriell   | 2:15 - 3:45 p.m.   | Mitzenheim     |
| <b>Wednesday<br/>August 26<br/>Second &amp; Third<br/>Grade</b> | 8:00 - 9:30 a.m.   | Huckeba    | 8:15 - 9:45 a.m.   | Self           |
|   | 10:00 – 11:30 a.m. | Chua       | 10:15 - 11:45 a.m. | Ressler        |
|   | 12:00 – 1:30 p.m.  | Last       | 12:15 - 1:45 p.m.  | Smith          |
| <b>Thursday<br/>August 27<br/>Third &amp; Fourth<br/>Grade</b>  | 8:00 - 9:30 a.m.   | Mahoney    | 8:15 - 9:45 a.m.   | Berry          |
|   | 10:00 – 11:30 a.m. | Jackson    | 10:15 - 11:45 a.m. | Buitureira     |
|   | 12:00 – 1:30 p.m.  | Nelson     | 12:15 - 1:45 p.m.  | Parrott        |

### Reminders:

1. **Parking:** Please utilize the parking area behind our cafeteria for orientation and you can utilize the middle school loop area if needed.
2. **Parents please remain with your child and we prefer the parent who will be primarily responsible for instructional support. The student is not required to be in attendance. One parent per child is allowed.**
3. **Please arrive as close to the session time as possible to assure parking is sufficient. Parents will park in the back lot behind the cafeteria. Please remain in your car until invited in. Masks are MANDATORY for teachers, students and parents. Families must stay together at their table. Parents must depart quickly at the conclusion of each session in order to sanitize the cafeteria, and clear the parking lot for the next group.**
4. **Second grade – fifth grade students should bring their district issued Chromebook with a full charge to Orientation.**
5. **New Students: New 2<sup>nd</sup>-5<sup>th</sup> grade students can sign out Chromebooks prior to this date or on in the front office. Damaged Chromebooks should be returned prior to this date**